



Australian Government

Department of Infrastructure,
Transport, Regional Development,
Communications and the Arts

Title Claim for Publisher Public Lending Right (PLR) Educational Lending Right (ELR)

Office use only

Please use BLOCK LETTERS and read the instructions on page2 before you complete this form

1. Are you registered as a publisher with the Lending Rights programs

No You must complete a **Publisher's Registration form**. Please refer to the instructions on page 2

Yes **Claimant Number**

2. **Publisher** Are you a self publisher? No Yes **If yes, please also complete a creator title claim form.**

Publisher's name

3. **Book title**

4. **List ISBN's for current editions of this title.**

ISBN	Book Format	Year of Publication
		
		
		

Book format means print book, ebook, audiobook and etc.

5. **Have you ever claimed for another edition of this title?**

The Book Record Number (BRN) identifies your book in the Lending Rights programs. You will find this number on your most recent payment advice.

No **BRN** **Year of Publication**

Yes **ISBN**

6. **List all parties to the royalty agreement**

Creator's name (and company name if applicable)	Division of Royalties %	Address
		
		
		
		

7. **Statement of eligibility**

Please indicate who performed each of the following 6 publishing roles, and where the functions were performed.

At least 3 of the publishing functions must be performed in Australia by the publisher.

Publication contract	Name/Company	Place
Copy editing		
Design		
Supervision of production		
Marketing		
Supervision of printing, if applicable		

8. **Your details and declaration**

By submitting this form, you are agreeing to the following statements:

I declare that the information I have supplied is true and correct.

I understand that making false and misleading statements in applications and the provision of false or misleading information constitute offences under **Sections 136.1 and 137.1 of the Criminal Code 1995**, and that these offences carry serious penalties.

I acknowledge that the Public Lending Right (PLR) Committee or the Minister for the Arts may at any time require me to provide information, documentation or verification of information.

I consent to the disclosure of information provided by this claim, and any other information provided for the purposes of this claim, to the PLR Committee for the purpose of making recommendations to the Minister for the Arts or their delegate concerning payments that may be made under PLR and/or ELR.

Contact Name	
Address	
Suburb	
State	 Postcode
Phone/Mobile	
Email	
Signature	
Date	 / / dd/mm/yy

Public (PLR) and Educational Lending Rights (ELR) Instructions for completing the Title Claim for Publisher form

How to register with Lending Rights?

- through [Lending Rights Online \(LRO\)](http://www.lendingrights.arts.gov.au/) available at www.lendingrights.arts.gov.au/ or
- by completing forms available from www.arts.gov.au/funding-and-support/lending-rights.

Publisher payment

A payment is only made to a publisher for an eligible book when an eligible creator is receiving a payment.

Hints for completing questions:

Question 1: If you have not registered with Lending Rights, you must complete a **Publisher's Registration form** to accompany this form.

Question 2: Write your publisher name in the space provided.

For Self-Publishers only: If you have self-published your book, you will also need to register as the creator and submit a 'Title Claim for Creator' form for each title.

Question 3: Provide the full title of the book. A separate form must be used for each book you are claiming.

Question 4: For each book format that you claim, provide the ISBN. The reference to 'book format' means print book, ebook, audiobook and etc. A standard ISBN is 13 digits.

Question 5: Indicate whether you have claimed for another edition of this book title. Your most recent payment advice will include the Book Reference Number (BRN). Please include the BRN, if known.

Question 6: List all creator(s) name(s) that are entitled to receive royalties for this title.

Division of royalties: List how the royalties are divided between the creators. Royalties must add up to 100% between creators only, for the purposes of Lending Rights.

For example: If there is a sole creator for a book and their royalty is 5% you should list their **proportion** of the royalties on the form as '100%' for the purposes of Lending Rights. Alternatively, if there are two creators who each receive an equal royalty rate for a book, list each creator's proportion of the royalties as '50%'.

Self-publishers who are sole creators should answer '100%'.

Self-publishers who are paying royalties to other creators should list all parties receiving royalties and indicate the percentage of royalties paid to each creator, as per the example above

Question 7: Where an aspect of the process has been contracted out to another company, please indicate the name of the company who undertook the publishing work and the place in which the company is located.

Self publishers, if no other party was involved in a specific publishing functions, please put 'self'. If you answer 'self', please enter your own town or city of residence as the 'place'.

Question 8: Complete your details and carefully read the declaration section of the form before signing it. You may be asked to provide documentary support for this title claim.

Further information on Lending Rights is available on the website.

Email: lendingrights@arts.gov.au

Postal address: GPO Box 3241 Canberra ACT 2601 Australia

T: 1800 672 842

www.arts.gov.au/funding-and-support/lending-rights